



शिक्षता प्रशिक्षण बोर्ड (उत्तरी क्षेत्र)

BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION)

भारत सरकार के शिक्षा मंत्रालय के उच्चतर शिक्षा विभाग के अधीन
UNDER GOVT. OF INDIA, MINISTRY OF EDUCATION, DEPTT. OF HIGHER EDUCATION
Webportal: www.mhrdnats.gov.in, www.boatnr.org



Ref. No.: BT/BM-1/ 1867

Date: 17.04.2023

By Email

To

The Heads of the Establishments in Northern Region of India
(States of Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttrakhand, Uttar Pradesh, National Capital Territory of Delhi, Union Territories of Chandigarh, Jammu & Kashmir and Ladakh)

Sub.: Timely registration of contracts of Apprentices on national portal www.mhrdnats.gov.in: reg.

Respected Sir/ Madam,

Further to our letter No.BT/BM-1/3346 dated 14.03.2023 (copy enclosed) regarding timely registration of contracts of apprentices under National Apprenticeship Training Scheme (NATS), it is observed that few establishments are still failing/delaying in registration of contracts of Apprentices on national portal www.mhrdnats.gov.in and are under category of non-complying establishment in our record.

It is therefore, requested to stick to following timeline for the compliance of the Apprentices Act:

Sl. No.	Apprentices engaged/joined in Establishment	Due date of registration of contracts of Apprentices on www.mhrdnats.gov.in
1.	During financial year 2022-2023	Immediate (not later than 30 April 2023)
2.	During financial year 2023-2024	Within 07 days of joining of apprentice

For timely registration of contracts of apprentices, the following officers may be consulted for assistance/guidance and resolving the issues, if any:

Name of the Officers & Designation	Area of Jurisdiction*	E-mail address	Contact No.	Posted at
Shri Sandeep Kumar Deputy Director	Haryana-1, Haryana-2, Chandigarh	sandeep@boatnr.org	011-20892282 09999178654	Delhi
Shri Himanshu Rajan Assistant Director	Uttarakhand, Himachal Pradesh	himanshurajan@boatnr.org	011-20892282 09839391210	Delhi
Shri Vivek Kumar Assistant Director	Uttar Pradesh (East), Uttar Pradesh (Central), Uttar Pradesh (West-2)	vivek.kumar@boatnr.org	0512-2580300 09571420494	Kanpur
Shri Navin Kumar Pathak Assistant Director	Uttar Pradesh (West - 1)	navin@boatnr.org	011-20892282 09748871219	Delhi
Shri Manas Khawas Assistant Director	Rajasthan	manas@boatnr.org	0141-2202346 08777862243	Jaipur
Shri Sunil Kumar Assistant Director	Punjab, Delhi, Jammu & Kashmir, Ladakh	sunil.kumar@boatnr.org	011-20892282 09304929845	Delhi

* Please see Annexure-1 for details of districts/area covered in States/NCT/UTs mentioned under Area of Jurisdiction.

Encl.: As above.



Yours faithfully,

(S. K. Mehta)
Director &

Regional Central Apprenticeship Advisor
Email id: director@boatnr.org



Head Office : 16/1A, Lakhapur, Kanpur-208024, Uttar Pradesh

Email: admin@boatnr.org Phone: ☎ 0512- 2580300, 2580349 Fax: ☎ 0512-2581504

Delhi Office : Campus of Integrated Institute of Technology (IIT), Dwarka Sector- 9, New Delhi-110077

Jaipur Office : Office of State Apprenticeship Advisor, Opp. Mahila ITI, Bani Park, Jaipur-302016, Rajasthan

Districts/Area covered in Chandigarh

Union Territory of Chandigarh

Districts/Area covered in Delhi

All Districts in National Capital Territory of Delhi

Districts/Area covered in Haryana-1

Ambala	Hisar	Karnal	Palwal	Rohtak
Bhiwani	Jhajjar	Kurukshetra	Panchkula	Sirsa
Charkhi Dadri	Jind	Mahendragarh	Panipat	Sonapat
Fatehabad	Kaithal	Mewat	Rewari	Yamuna Nagar

Districts/Area covered in Haryana-2

Faridabad | Gurugram

Districts/Area covered in Himachal Pradesh

All Districts

Districts/Area covered in Jammu & Kashmir

All Districts

Districts/Area covered in Ladakh

Union Territory of Ladakh

Districts/Area covered in Punjab

All Districts

Districts/Area covered in Rajasthan

All Districts

Districts/Area covered in Uttrakhand

All Districts

Districts/Area covered in Uttar Pradesh (East)

Ambedkar Nagar	Chandauli	Jaunpur	Pratapgarh	Sonbhadra
Amethi	Deoria	Kaushambi	Prayagraj	Sultanpur
Azamgarh	Faizabad	Kushinagar	Sant Kabir Nagar	Varanasi
Ballia	Ghazipur	Maharajganj	Sant Ravidas Nagar	
Balrampur	Gonda	Mau	Shravasti	
Basti	Gorakhpur	Mirzapur	Siddharthnagar	

Districts/Area covered in Uttar Pradesh (Central)

Auraiya	Etawah	Jalaun	Lakhimpur Kheri	Pilibhit
Bahraich	Farrukhabad	Jhansi	Lalitpur	Raebareli
Banda	Fatehpur	Kannauj	Lucknow	Shahjahanpur
Barabanki	Hamirpur	Kanpur Dehat	Mahoba	Sitapur
Chitrakoot	Hardoi	Kanpur Nagar	Mainpuri	Unnao

Districts/Area covered in Uttar Pradesh (West-1)

Ghaziabad | Gautam Buddha Nagar

Districts/Area covered in Uttar Pradesh (West-2)

Agra	Bareilly	Etah	Mathura	Panchsheel Nagar (Hapur)
Aligarh	Bijnor	Firozabad	Meerut	Rampur
Amroha/J.P. Nagar	Budaun	Hathras	Moradabad	Saharanpur
Baghpat	Bulandshahr	Kanshiram Nagar	Muzaffarnagar	Shamli
Sambhal				



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Ref. No.: BT/BM-1/3346

Date: 14.03.2023

To

The Heads of the Establishments in Northern Region of India
(States of Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttrakhand, Uttar Pradesh, National Capital Territory of Delhi, Union Territories of Chandigarh, Jammu & Kashmir and Ladakh)

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Respected Sir/ Madam,

As you are aware, this Board implements National Apprenticeship Training Scheme (NATS) under the Apprentices Act, 1961, as amended in 1973 and thereafter, for Degree & Diploma holders in Engineering / Technology / Pharmacy / Architecture / Hotel management and Catering Technology / Library Science / Agriculture / Dairy / Biotechnology / Biomedical / Environment / Food Technology / Fashion Technology / Modern Office Management / Secretarial Practice/ many more as prescribed in the Apprentices Act and the Apprenticeship Rules. Further, the Board, w.e.f. December 2021, has also been mandated to implement apprenticeship training for Graduates (Bachelor) in general streams such as Arts, Science, Commerce, Computer Application, Business Administration, Hotel Management, Fashion Designing, Management Science, Fine Arts, Event Management, Journalism and Mass Communication, Social Work, Business Studies, Travel and Tourism Management, Design, Performing Arts etc.

As per the Act, the engagement of apprentices is obligatory for the establishments having manpower (regular and contractual employees combined) of 30 and more. Within a financial year, each establishment shall engage apprentices in a band of 2.5 % to 15 % of the total manpower strength of the establishment including contractual employees. **Also, a contract is required to be registered within 7 days of engagement of each apprentice.** For establishment having manpower of 4 to 29, apprentice engagement is optional.

It has been observed that few establishments do not engage the Apprentices and few others though engage Apprentices but fail/delay in the registration of Contract of Apprentices on the national portal www.mhrdnats.gov.in meant for this purpose. This causes inconvenience to the trainees (as they do not get certificate from Board) and the establishment fails in compliance of the Act. It causes revenue loss to the establishments at one hand and non-compliance at the other.

It is therefore, requested that timely registration of contract on the said national portal be ensured after engagement of apprentices. Those establishments not engaging apprentices may begin engaging apprentices to be part of national mission of skilling India.



Page 1 of 2



Head Office : 16/1A, Lakhanpur, Kanpur-208024, Uttar Pradesh

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As end of the current financial year 2022-2023 is very near, this Board is ready to facilitate in quick registration of contracts of your apprentices on the national portal www.mhrdnats.gov.in so that your establishment may be able to comply with the provisions of the Act in the current financial year. The following officers may be consulted for assistance/guidance and resolving the issues, if any:

Name of the Officers & Designation	Area of Jurisdiction*	E-mail address	Contact No.	Posted at
Shri Sandeep Kumar Deputy Director	Haryana-1, Haryana-2	sandeep@boatnr.org	011-20892282 09999178654	Delhi
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Shri Navin Kumar Pathak Assistant Director	Himachal Pradesh, Chandigarh	navin@boatnr.org	011-20892282 09748871219	Delhi
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* Please see Annexure-1 for details of districts/area covered in States/NCT/UTs mentioned under Area of Jurisdiction.

To resolve any issue related to availing benefits of NATS, concerned area officer may be consulted. One may avail the facility of online training sessions being organized for resolving issues related to contract registration, reimbursement of claims, issue of Certificate of Proficiency etc. To join this online training session, area officer concerned may be contacted via phone/e-mail to get the meeting link of training session.

Encl.: Annexure-1



Yours faithfully,

(S. K. Mehta)

Director &

Regional Central Apprenticeship Advisor

Email id: director@boatnr.org

